**Coach**

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| --- | --- |
| **Last reviewed on:** [insert date] | **Next review date:** [insert date] |
| **Reviewed by:** [insert title of person] | **Approved by:** [insert title of person] |

The Coach is responsible for the direction, instruction and training of team members.

**Responsible To:** The Coach is directly responsible to the [insert title] of [insert club name]

**Responsibilities and Duties**

* Adhere to the mission, vision and values of the club/association
* Through clear instruction and established training methods provide direction and leadership to the team
* Prepare a training program and schedule for competition
* Facilitate individual training sessions
* Responsible for the players during both training and competition to ensure their health and well being
* Report any issues promptly to [insert title] and respond accordingly
* Access training and development opportunities to upskill in coaching ability

**Knowledge and Skills Required**

* Enthusiasm and passion for the game
* Appropriate accreditation
* Excellent communication and interpersonal skills
* Proven ability to analyse and develop game strategies
* Strong leadership skills
* Ability to maintain confidentially in regard to the personal details of players
* Sound knowledge of [name sport] rules and regulations
* Understanding of injury prevention, management and care

**Time Commitment**

The estimated time commitment required as the Coach of [insert club name] is [insert approximate hours] hours per week.

I have read and agree to the above position description.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_